

NUCLEAR FREE LOCAL AUTHORITIES SERVICE PLAN 2019

(Approved by the NFLA 2018 AGM)



NFLA Secretariat, c/o City Policy, Level 3, Town Hall Extension,
Library Walk, Manchester, M60 3NY.

Telephone: 0161 234 3244

Email: s.morris4@manchester.gov.uk

Website: <http://www.nuclearpolicy.info>

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Objectives and outcomes for 2019:

- 2.1 Develop ongoing strategy for successful membership retention and recruitment
- 2.2 Deliver a high quality, flexible Secretariat to member authorities
- 2.3 Support the work of NFLA National Forums
- 2.4 Influence Governments and the nuclear industry agenda at local, devolved, national and international levels
- 2.5 Production of high quality research and consultation responses
- 2.6 Anticipate major changes in the nuclear policy agenda
- 2.7 Encourage a local energy revolution and positive policies to deal with climate change through the potential development of Energy Service Companies
- 2.8 Interaction with Mayors for Peace and Manchester City Council – ongoing development of a local Mayors for Peace chapter
- 2.9 Develop and enhance existing and new coalitions of support to raise new funds and increase profile
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1. OVERVIEW

1.1 Overview of the Nuclear Free Local Authorities

The Nuclear Free Local Authorities (NFLA) has been, and remains, the primary voice in local government in the UK and Ireland in interacting and influencing the national and international nuclear policy agenda, as well as promoting the benefits of decentralised energy and of a nuclear weapons free and more peaceful world. The organisation is well-known within local government and is seen as a legitimate stakeholder with central government, the wider nuclear sector, nuclear regulators, non-governmental organisations and decentralised energy groups. In addition, the NFLA has developed strong international partnerships with the Mayors for Peace, and its Secretariat in Hiroshima; with KIMO International, and its Secretariat in Lerwick; and with the Network of Cities for a Nuclear Free Europe, and its Secretariat in Vienna.

The NFLA was established through the passing of resolutions in 1980 by a large number of Councils across England, Scotland and Wales. The official resolution by Manchester City Council, passed on 5th November 1980, noted that the Council was highly concerned over the expansion of nuclear weapons in the UK and the safety of nuclear power reactors and wished to seek the development of a national organisation to co-ordinate raising those concerns.

By declaring itself 'nuclear free' Councils wish to raise common concerns about nuclear policy issues and seek sustainable alternatives to a nuclear weapons-laden world and the nuclear fuel cycle. That remains the primary purpose of the NFLA today. The organisation quickly grew leading to the creation of a NFLA Secretariat in Manchester in 1981. *National NFLA Forums* were also established from 1983 with member Councils providing Secretariat support and reporting in to a *NFLA Steering Committee* of nominees from each Forum to determine formal NFLA policy. In 2005 a NFLA All-Ireland Forum was formally established with local authorities from Northern Ireland and the Republic of Ireland.

In 1999 Manchester City Council became a Vice President of the Hiroshima and Nagasaki-led International Mayors for Peace, which campaigns for the elimination of nuclear weapons. In 2014, Manchester City Council agreed to a further request from Hiroshima to become a Lead City of Mayors for Peace. In 2015 a UK and Ireland Mayors, Provosts and Leaders for Peace Chapter was instituted and is the only cross-national chapter of the organisation. NFLA works closely with Mayors for Peace as its Secretary administers the UK and Ireland version of both. NFLA is also a formal supporter of the International Campaign to Ban Nuclear Weapons, which was awarded the 2017 Nobel Peace Prize for its work in getting over two thirds of UN members to agree to the Treaty for the Prohibition of Nuclear Weapons; and a supporter of the 'Rethink Trident' initiative, which brings together disarmament groups, faith groups, trade unions, leading cross-party politicians and prominent personalities from the arts to seek a rethinking of the need for Trident replacement.

The NFLA has developed a close relationship with the international local government marine pollution group, KIMO International. KIMO has its Secretariat in Lerwick, Shetland Islands and represents coastal local authorities across Northern Europe. The NFLA Secretary provides specialist assistance on nuclear policy matters to KIMO when required, and including when requested, involvement with the OSPAR Radiation Substances Committee.

Since 2012, the NFLA has also formally agreed to co-operate with a new Network of Cities for a Nuclear Free Europe (CNFE) led by Vienna City Council. This campaigns for a nuclear free Europe in the medium term and the promotion of renewable energy and energy efficiency alternatives. It particularly seeks to achieve this by full engagement with the European Commission and the European Parliament. In a similar vein, NFLA cooperates with the NGO Green Cross Switzerland, which works to raise the issues around the Fukushima incident, and the International Chernobyl Network, who do likewise for the Chernobyl accident.

A core part of NFLA policy is to promote the benefits of renewable and decentralised energy. Each year NFLA produces an annual report of best practice amongst Councils promoting low carbon, renewable energy, energy efficiency and energy storage models. In the past few years some Councils have developed energy companies of differing degrees, and this positive trend is likely to continue. Local government is also essential for leading the way forward in creating zero carbon towns and cities over the next few decades.

2018 will remain a challenging year for the NFLA, as local government across England, Scotland, Wales, Northern Ireland and the Republic of Ireland face continue to face dealing with tight budgets. Despite such austerity, NFLA has slightly increased membership levels in 2018, partially due to an added interest in the nuclear debate across England, Scotland, Wales and Ireland. 2019 will again remain a pivotal year in important debates over new nuclear build, nuclear safety, radioactive waste management, renewable alternatives to nuclear power, Trident replacement and nuclear weapons non-proliferation. NFLA aims to be heavily involved in all of these issues and support its members keep a powerful local government voice in the national and international nuclear policy framework.

1.2 NFLA Terms of Reference and Governance

The 2013 Annual General Meeting of the NFLA Steering Committee formally agreed a new constitution. It was slightly amended in 2015. It works to the following long-standing set of core objectives:

“To further the policies of the Annual General Meeting of Nuclear Free Local Authorities between Annual General Meetings and to report back to the Annual General Meeting on its actions in the interim.

With a view to implementing this general objective:

1. To consider and recommend action which can be taken by local authorities to promote the well-being of their areas by reducing hazards in or potentially affecting their areas.
2. To obtain and provide information and assistance to local authorities that can inform their understanding of the risks from nuclear hazards.
3. To consider and recommend action which can be taken by local authorities and others to support and / or enable:
 - efforts to prevent the retention and proliferation of nuclear weapons and technology assisting that proliferation;
 - the safe phase-out of nuclear power in the shortest practicable time;
 - the minimisation of the production of all types of radioactive waste and materials resulting from military and energy applications of nuclear power and the minimisation of all risks to humans and the environment from such waste and other nuclear hazards;
 - energy conservation and the use of renewable sources of energy and other steps to reduce climate change without resort to nuclear power; and
 - sustainable economic development outside the nuclear sector, including the development of local authority energy policies / companies for the promotion of decentralised energy generation, energy efficiency and energy storage projects.”

The full NFLA constitution is available from the NFLA Secretariat and is on the NFLA website – <http://www.nuclearpolicy.info>.

The NFLA is structured through long established governance processes for the pursuit of its policy work with its NFLA Steering Committee and four national NFLA Forums.

NFLA Secretariat and NFLA Steering Committee

The NFLA Secretariat is based in Manchester City Council and is staffed by a full-time NFLA Secretary, Sean Morris, who has been in post since 2008. The NFLA Secretariat is funded through external affiliations from member authorities, based on population size. 20% of the NFLA Secretary's time is specifically directed to work for Manchester City Council on its local peace policy, sustainable energy policy, Mayors for Peace and some international relations work, which is directly funded by Manchester City Council.

The NFLA Secretary reports every 2 – 3 months to the NFLA Steering Committee, which is made up of nominated representatives from NFLA National Forums in England, Wales, Scotland and Ireland (Northern Ireland and Republic of Ireland). The Committee has a Chair, elected annually, and national Vice Chairs representing each Forum. Meetings are usually held in Manchester, though the AGM rotates between the four national NFLA Forums on an annual basis (in 2019 it will be held in England).

The NFLA Chair elected for 2019 is Councillor N from N Council. Steering Committee Vice-Chairs / Forum Chairs elected for 2019 are:

- All Ireland Co-Chairs – Councillor Mark Dearey from Louth County Council and Councillor John Trainor from Newry, Mourne & Down District Council (though these may change after national elections in both the Republic of Ireland and Northern Ireland in May 2019);
- England – Councillor David Blackburn from Leeds City Council is Chair of the English Forum, with Councillor Eddy Newman from Manchester City Council and Councillor Sean Chaytor from Hull City Council its Vice Chairs;
- Scotland – Councillor Bill Butler from Glasgow City Council is a Vice Chair of the Steering Committee, with Councillor Feargal Dalton from Glasgow City Council and Councillor Audrey Doig the Convenor and Vice Convenor of NFLA Scotland;
- Wales – Councillor Ernie Galsworthy of Merthyr Tydfil County Borough Council is Chair of the Welsh Forum and Councillor Sue Lent of Cardiff City Council is Vice Chair of the NFLA Welsh Forum.

All these posts were approved and endorsed at the NFLA 2018 AGM, which took place in Newry on the 7th December 2018.

The NFLA Secretary, in conjunction with the NFLA Chair and Vice Chairs / Forum Chairs, and line management in Manchester City Council, determines day-to-day policy work on the Secretariat, where appropriate.

NFLA National Forums

The NFLA is made up of 4 national Forums that formally report to the NFLA Steering Committee. The national Forums develop local policies, seminars and events that seek to mirror work of the NFLA Steering Committee. The NFLA Scotland Forum is serviced by Glasgow City Council and the NFLA All-Ireland Forum is serviced by Newry, Mourne & Down District Council. The NFLA English Forum and NFLA Welsh Forum are serviced by the NFLA Secretariat in Manchester, though discussion is taking place with Leeds City Council and Cardiff City Council over providing some administrative support to the Forums. NFLA Scotland retains a small percentage of additional resources to fund a Policy Advisor, Pete Roche, to develop specific local policy.

NFLA national Forums meet 2 - 4 times a year with business meetings and seminars on relevant nuclear policy issues. These are hosted by individual NFLA members – in 2018 these included Omagh, Newry, Glasgow, Edinburgh, Clydebank, Kilmarnock, Manchester, Leeds, Oxford, Hull, Machynlleth and Cardiff.

1.2 Key priorities and work programme for the NFLA

The key priorities for the NFLA Secretariat are to:

- Provide a high quality research, consultancy and informative nuclear policy service to all NFLA member authorities.
- Influence the national and international nuclear policy agenda by responding to Government and nuclear industry policy consultations, attending relevant stakeholder dialogues and national and international nuclear policy conferences.
- Provide an update of major nuclear policy issues to the NFLA Steering Committee and national NFLA Forum meetings.
- Promote, where practical, alternatives to nuclear energy and the benefits of renewable energy, microgeneration and energy efficiency projects in a strategy to provide reliable energy security and mitigate the effects of climate change.
- Organise an Annual Policy Briefing Seminar and an Annual General Meeting to showcase the NFLA and highlight key elements of the NFLA nuclear policy agenda.
- Publish regular policy briefings, media releases, updates to the NFLA website and NFLA newsletters to member authorities on different aspects of nuclear policy.
- Support national NFLA Forums through policy work and the organisation of seminars on issues of local importance across different aspects of nuclear policy.
- Engage with the LGA's Nuclear Legacy Advisory Forum (NuLeAF) in England and Wales and COSLA's Scottish Councils Committee on Radioactive Substances (SCCORS).
- Develop efficient links with NFLA member authorities through nominated elected members and officers and answer all NFLA member queries.
- Build up links with a national and international network on nuclear policy issues with councillors, MPs, TDs, MEPs, MSPs, AMs, MLAs, official government and nuclear industry groups, journalists and like-minded local government, non-governmental organisations and public interest groups.
- Develop formal partnerships with the Mayors for Peace, KIMO International and Cities for a Nuclear Free Europe.
- Provide a resource centre for queries, a daily 'nuclear news' service, official letters and releases to the media.
- Produce high quality responses on nuclear policy issues for member authorities on their request.

The work programme for the NFLA in 2019 will be influenced particularly by the UK Government's ongoing policy to seek to develop new nuclear power stations and a national deep-level repository for the storage of intermediate and high level radioactive waste. NFLA will also seek to promote its own alternative energy policy of the promotion of a wide renewable energy mix, increased efforts at energy efficiency and the expansion of microgeneration projects across the UK and Ireland. It is particularly keen to promote the positive role local councils can play in developing innovative local energy policies. The decision of the UK electorate to leave the European Union, and from that for the UK Government to also decide to leave the Euratom Treaty nuclear safety and fuel regime will remain a major issue through 2019 as final negotiations take place and, if it goes ahead, the end of March being the date the UK formally leaves the EU.

NFLA will also seek to influence the nuclear / energy policy agendas of the Scottish, Welsh and Northern Irish Governments and the non-nuclear policy of the Republic of Ireland Government.

On the issue of nuclear weapons non-proliferation NFLA will seek to continue to work with the Mayors for Peace, the Nobel Peace Laureate ICAN, and other like-minded groups to lobby the UK and Irish Governments, particularly through the United Nations Nuclear Non-Proliferation Treaty Conference regime and to support more states to sign up to the Nuclear Weapons Prohibition Treaty that was agreed upon in 2017 (which was partially the reason ICAN won the Nobel Peace Prize). In late November 2018, Manchester was the first NFLA / European member

of Mayors for Peace to pass a resolution supporting this Treaty – hopefully in 2019 many more will follow. There are also discussions taking place within Mayors for Peace to develop a more definitive structure in Europe, possibly with an Executive Advisor to develop it. In 2019 the UK and Ireland Mayors, Provosts and Leaders for Peace Chapter will seek to continue to develop its structure and slightly wider remit. This will be independent of, but continue to have positive links with, the wider NFLA.

The work programme relies on the work of the NFLA and National Forum Secretariats, the NFLA Scotland Policy Advisor, assistance from NFLA nominated councillors and officers and the occasional commissioning of research by independent consultants.

The NFLA work programme therefore is guided by specific policy themes as follows:

Theme	Date
New nuclear build -	
Respond to Government new build policy agenda and, with CNFE, lobby European Commission and European Parliament over new nuclear build in the UK / EU. Challenge the need, safety and waste issues relating to new nuclear build Attend meetings of the BEIS NGO Forum. Improve links with supportive Parliamentarians.	Ongoing
Research and provide regular updates / briefings to the NFLA Steering Committee and NFLA member authorities.	Quarterly, as required
Develop a common strategy with like-minded organisations on responding to the Government and nuclear industry agenda for new build.	Ongoing
Research and promote alternatives to nuclear energy, such as renewable energy, combined heat and power, district heating networks, micro-generation projects, carbon capture and storage and the benefits of energy efficiency in reducing fuel poverty. A new part of this strategy will be to encourage the development of Local Authority energy service companies using a variety of different types of models.	Quarterly
Research issues around the design and safety of new nuclear reactors and the ongoing Generic Design Assessment process.	Ongoing
Radioactive waste management and decommissioning -	
Respond and challenge where necessary the UK Government, Scottish and Welsh Government's policy on radioactive waste management and interact with Radioactive Waste Management Ltd (RWM).	Ongoing
Respond to official consultations and meetings of the Nuclear Decommissioning Authority (NDA) and the Committee on Radioactive Waste Management (CORWM).	As required
Interact and influence with the policy agendas on radioactive waste management of NuLeAF and SCCORS.	Quarterly
Research and provide regular updates / briefings to the NFLA Steering Committee and NFLA member authorities.	Quarterly, as required
Continue to remain involved with the MOD's public interface on the dismantling of redundant nuclear submarines.	Ongoing
Radiation safety standards, radiation discharges and low level radiation -	
Respond to official consultations and meetings of Government, such as reports of the Committee on the Medical Aspects of Radiation in the Environment (COMARE) and reports of Public Health England and environment bodies in Britain, and the Environmental Protection Agencies Radioactive Substances Advisory Committee in Ireland.	As required
Respond to the new safety and fuel regime that is planned to emerge in 2019 as the UK leaves the European Union and Euratom Treaty regimes.	As required
Research and provide regular updates / briefings to the NFLA Steering Committee and NFLA member authorities.	Quarterly, as required

Commission or comment on original research on low level radiation and health.	As required
In co-operation with KIMO International, research the effects of marine radioactive discharges into the Irish Sea and North East Atlantic and, if required, produce reports to the OSPAR Commission Radiation Substances Committee and the UK and Republic of Ireland Governments.	Ongoing, annual OSPAR RSC meeting
Commission further research on the radioactive discharges from a new nuclear build programme.	As required
Nuclear safety, transportation and emergency planning -	
Respond to official consultations and meetings of Government, and lobby through the ONR NGO Forum.	As required
Respond to significant changes being developed in 2019 to the UK nuclear emergency planning regime – REPIIR and nuclear transport planning.	As required
Develop research to understand local authority preparedness for nuclear weapon convoys and nuclear transportation by road, rail, sea and air.	As required
Research and provide regular updates / briefings to the NFLA Steering Committee and NFLA member authorities.	Quarterly, as required
Follow-up findings of NFLA nuclear emergency planning reports.	Ongoing
Co-operate with the Cities for a Nuclear Free Europe Network to influence nuclear safety policy at the European level	Ongoing
Nuclear weapons and proliferation -	
Respond to official consultations and relevant meetings of the UK and Irish Governments and groups like the Nuclear Education Trust and ICAN-UK in reference to the humanitarian consequences of nuclear weapons. Cooperate with groups involved with the Rethink Trident initiative.	As required
Work with ICAN and Mayors for Peace to encourage states to ratify the International Treaty to Prohibit Nuclear Weapons. This includes promoting ICAN's Cities Appeal that was launched in November 2018.	Ongoing
Research and provide regular updates / briefings to the NFLA Steering Committee and NFLA member authorities.	Quarterly, as required
Interact with the International Mayors for Peace through the ongoing development of the UK & Ireland Mayors, Provosts and Leaders for Peace Chapter. Attendance at international Mayors for Peace meetings as appropriate – in 2019 there is an Executive Conference in Hanover.	Six monthly, as required
Assist in the improvement of organisational and financial capacity in the Mayors for Peace at the national and international level.	Ongoing

Each policy area will include regular reports to the NFLA Steering Committee and NFLA National Forums, and provides subject areas for seminars, conferences and events, attendance at stakeholder dialogues and the production of NFLA Policy Briefings for member authorities.

1.3 NFLA actors, partners and associates

The NFLA interact with a large amount of nuclear policy stakeholder organisations on a regular basis, which is divided into 'actors' – who the NFLA directly interacts with; 'liaison partners' – who the NFLA closely links with and its member authorities; and 'associates' – public interest and community citizen groups in the nuclear policy area.

NFLA actors –

Organisation	Interaction
UK Government and Regulatory Agencies -	
Department of Business, Energy and Industrial Strategy	Energy policy consultations and quarterly stakeholder dialogue meetings between DECC and NGOs

Department of Environment, Food and Rural Affairs	Environmental safety and permitting regulations
Ministry of Defence	Nuclear weapons convoys and the decommissioning of redundant nuclear powered submarines
Foreign and Commonwealth Office	Nuclear weapons non-proliferation
Department of Health	Radiation health and public health
Home Office	Nuclear security policy
Cabinet Office Civil Contingencies Secretariat	Nuclear emergency planning
Department of Transport	Nuclear material transportation
Office for Nuclear Regulation	Nuclear regulation, security and safety, and attendance at twice yearly ONR NGO Forums
Environment Agency	Radiation safety and discharges
Public Health bodies in England, Scotland, Wales and Northern Ireland	Radiation safety limits
Food Standards Agency	Radiation in food safety limits
Committee on Medical Aspects of Radiation in the Environment (COMARE)	Effects of low level radiation
Devolved national assemblies and Regulatory Agencies-	
Scottish Government	Devolved nuclear policy matters
Scottish Environment Protection Agency	Radiation safety and discharges
Welsh Government	Devolved nuclear policy matters
Natural Resources Wales	Radiation safety and discharges
Northern Ireland Government	Devolved nuclear policy matters
Republic of Ireland Government and Regulatory Agencies -	
Department of Environment, Heritage and Local Government	Radiation safety consultations
Department of Communications, Energy and Natural Resources	Energy policy consultations
Department of Foreign Affairs	Nuclear weapons non-proliferation
Environmental Protection Agency	Radiation safety limits and emergency planning
European Government -	
European Commission & European Parliament	Euratom Treaty and nuclear safety
Nuclear Industry and other agencies -	
Nuclear Decommissioning Authority	Radioactive waste management
Committee on Radioactive Waste Management	Radioactive waste management
OSPAR inter-governmental commission	Radioactive discharges into the sea
United Nations Disarmament Commission	Nuclear weapons proliferation
NFLA liaison partners –	
Organisation	Interaction
NFLA member authorities	Direct support from the NFLA Secretariat
Nuclear Legacy Advisory Forum (NuLEAF)	Involvement and presence on nuclear policy in England and Wales
Scottish Councils Committee on Radiation Substances (SCCORS)	Involvement and presence on nuclear policy in Scotland
Mayors for Peace	Nuclear weapons and proliferation
ICAN	Nuclear weapons and proliferation
Manchester City Council	Practical support for Secretariat
KIMO (International Marine Pollution Local Authority Association)	Marine radiation discharges

Cities for a Nuclear Free Europe	Nuclear safety, nuclear free Europe, alternatives to nuclear power
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NGO associates that NFLA may interact and liaise with –

Organisation	Interaction
Nuclear weapons NGOs – CND, ICAN-UK, Parliamentarians Against Non-proliferation and Nuclear Weapons, ICBUW, Nukewatch, Oxford Research Group, BASIC, Acronym Institute	Ongoing liaison and relevant co-operation
Nuclear power and Environment NGOs – Greenpeace, Friends of the Earth, Nuclear Waste Advisory Associates, No Need for Nuclear Alliance, Nuclear Consulting Group, Green Cross International, SERA, Low Level Radiation and Health Conference, Stop New Nuclear Network and local groups campaigning against new nuclear build.	Ongoing liaison and relevant co-operation

2. KEY ACHIEVEMENTS IN 2018

The NFLA Secretariat successfully maintained the operation of the NFLA throughout 2018. The NFLA website shows an exhaustive list of the large number of consultation submissions, original policy research briefings, media releases and monthly newsletters it undertook on behalf of its members in 2018.

Some of the key achievements for the NFLA in 2018 include:

- Increasing the number of NFLA member authorities after local elections, with an additional number of Councils also now actively considering membership.
- The NFLA Secretary, Chair and / or national Forum Chairs met or interacted over the year with ministers and / or officials from the UK Government, the Republic of Ireland Government, Scottish Government, Welsh Government and Northern Ireland Executive to discuss mutual issues of interest and concern.
- The NFLA is part of the coalition that makes up the International Campaign to Abolish Nuclear Weapons (ICAN), which was awarded the Nobel Peace Prize In 2017 for its positive work to support the UN International Treaty to Prohibit Nuclear Weapons. Manchester became the first European city to pass a resolution support the Treaty, with many more NFLA members to follow this lead in 2019.
- The NFLA continued to actively engage with the Irish Environmental Protection Agency through its nominate representative Dr Paul Dorfman to its Radiation Substances Advisory Committee.
- After extensive action by NGOs, the Irish Government agreed to ask Councils to host a consultation process to look at the trans-boundary impact to Ireland of the Hinkley Point C development going ahead. NFLA worked with its Irish member authorities and other NGOs to ensure a number of public meetings were held during this consultation process, and a model response was provided to all Irish Councils to respond to it.
- The NFLA provided practical and logistical support with Irish environmental groups to highlight the risks of a UK new nuclear programme to a joint Oireachtas committee in the Irish Parliament.
- The NFLA has played a prominent part in the campaigns to raise concern over the reopening of the Hunterston B reactor after increased numbers of keyway root cracks were found in its reactors, and with two Senedd debates on the dumping of mud from the Hinkley Point C site to an area close to Cardiff Bay.
- The NFLA Secretary assisted with a review and relaunching of the ONR NGO Forum, which assisted in the successful development of this group, and its report on stakeholder management is being considered by nuclear Site Stakeholder Groups and the Safety

Directors Forum – in a proposed collaborative approach with NGOs -for consideration and implementation.

- The NFLA Secretary has facilitated with the NDA and RWM a new NDA / RWM NGO Forum, which will now have its inaugural meeting in early 2019. NFLA were also one of the most vocal organisations at the NDA Stakeholder Summit.
- NFLA officers and member representatives have played an active part in discussions within the LGA NuLEAF group and COSLA SCCORS group.
- NFLA provided detailed model responses to allow Councils to respond to the proposed development of a deep underground radioactive waste repository, as well as actively engaging throughout 2018. The NFLA has been informally contacted by the UK Government to expand on its views in this process.
- Throughout 2018, NFLA has put detailed responses to UK Government, Irish Government, devolved governments in Scotland, Wales and Northern Ireland on a large number of nuclear policy consultations, as well as specialist consultations on renewable energy, energy companies and the financial costs of energy.
- With KIMO International, NFLA inputted a joint response to the OSPAR Radiation Substances Committee critical of the proposed radioactive discharges from a UK new nuclear programme. This was considered in detail by the Committee.
- With Mayors for Peace, support has been given to the development of the UK and Ireland Mayors, Provosts and Leaders for Peace Chapter. This include facilitating visits to the UK and Ireland by Peace Boat and from Hiroshima Peace Legacy Ambassadors.
- Manchester became the first European municipality to pass a resolution supporting the Treaty for the Prohibition of Nuclear Weapons and ICAN's Cities Appeal. Other NFLA members are passing similar resolutions shortly.
- The NFLA Secretary provided the Mayors for Peace Executive Conference in Geneva with a detailed assessment of the low carbon energy agenda to mitigate the effects of climate change. With the Lord Mayor of Manchester, the NFLA Secretary also took part in a considerable Mayors for Peace international delegation to the UN Nuclear Non-Proliferation Treaty Preparatory Conference.
- With the Mayors for Peace Chapter, the NFLA Secretariat has promoted a number of best practice examples in the promotion of peace education and the story of the 'hibakusha' or atomic bomb survivor. Manchester City Council published the second edition of the Manchester City Centre Children's Peace Trail in July 2018.
- Manchester, Edinburgh, Shetland Islands, Hull, Oldham and South Ayrshire (the latter two Mayors for Peace members) have received ginkgo tree seeds from Hiroshima and are developing peace education programmes around them.
- Most NFLA members organised local events to commemorate the 73rd anniversary of the Hiroshima and Nagasaki atomic bombings in August 2018.
- The NFLA Secretariat supported a local event in Leeds to re-dedicate a memorial stone to the British Nuclear Tests Veterans Association. This is the second event now held, and support for further events in 2019 is ongoing.
- The NFLA's work on promoting renewable and decentralised energy has provided member Councils with both best practice examples and the tools to develop their own low carbon and local energy projects. The NFLA's views have also been carefully considered by the Scottish Parliament's Economy Committee inquiry into the benefits of a Scottish Government owned Energy Company. A number of NFLA members are actively developing forms of energy company models.
- NFLA have also issued calls for support of new forms of decentralised energy, such as smart energy, energy storage, hydrogen and geothermal energy.
- The NFLA Secretariat facilitated information to councillors and officers from Newry, Mourne and Down Council to assist them in a fact-finding visit at the Sellafield site in West Cumbria.
- Throughout 2018, the NFLA Secretariat have brought some of the most influential independent experts on nuclear policy, defence policy and decentralised energy to speak to members at Steering Committee and National Forum seminars.

- NFLA has cooperated a number of times over the year with NGOs to hold public meetings on matters of public safety, security and alternatives to nuclear power. These have been very well attended, particularly in meetings at Machynlleth, Cardiff, Leeds and Kilmarnock.
- Throughout the year, NFLA have continued to provide cutting-edge research to its members, issued detailed media releases and letters which have been published in a number of national and local newspapers.
- The NFLA Secretariat cooperated with the group Nukewatch and a Green Member of the Scottish Parliament to promote Scottish emergency planning concerns of nuclear weapon road convoys. This led to a full debate in the Scottish Parliament. A further report on the risk of nuclear transports has subsequently been developed.
- The NFLA Secretary assisted the Norwegian group Bike for Peace to hold a number of civic events in Manchester, Warrington and Liverpool promoting the need for a nuclear weapons free world. Assistance is being provided for a Westminster launch of a global tour beginning in February 2019.
- NFLA has developed a number of reports and media comments on the nuclear policy and other relevant issues around the decision of the UK to leave the European Union. This issue will be closely monitored in 2019.
- With a small sub-group under the campaigning title of 'Beyond Nuclear', the NFLA Secretariat took part in discussions with cross-party representatives at the UK Parliament to consider more effective ways to lobby MPs.
- In August 2018 NFLA launched a new Facebook page and Twitter feed, which has greatly increased the coverage of its reports and media comments nationally and internationally. A new logo and strapline for the NFLA was also launched, promoting its work on nuclear policy and decentralised, renewable alternatives.
- NFLA issued responses and an overview on the process that lead to the 'end states' of the nuclear decommissioning process.
- NFLA has put in detailed views to the Wylfa B planning inquiry. The national debate on new nuclear has seen the Moorside new nuclear project collapse, and both the Wylfa and Hinkley Point sites still have serious financial risks to them. In the same year, the growing popularity and success of renewable and decentralised energy has become more evident. NFLA has played its part in both debates.
- The NFLA Secretary chairs the UK Arms Conversion Defence Diversification Steering Group which is looking at ways to increase cross-party and trade union support for a Shadow Defence Diversification Agency. Successful work in this area has included resolutions passed as political party and trade union conferences and the Scottish Government announced a 'Just Transition' commission to look at ways to transfer jobs into low carbon industries.
- With the Cities for a Nuclear Free Europe based in Vienna, a new agreement has been established with the German-led 'Alliance of Regions for Phasing-out Nuclear Power in Europe' and NFLA is looking to engage with it.

3. OBJECTIVES AND OUTCOMES FOR 2019

There follows below a list of the ten core objectives for the NFLA in 2019, the measure to judge them by and the desired or actual outcomes. This covers the large majority of work undertaken by the NFLA Secretariat. They will be regularly reviewed by the NFLA Steering Committee and were formally approved at the 2018 NFLA AGM in December 2017, where the 2019 Service Plan was tabled for formal approval.

2.1 Develop ongoing strategy for successful membership retention and recruitment

Strategic goal: To retain and seek to increase NFLA membership at a time of severe economic pressures in local government

In-year Objective	Measure	Desired / actual outcome
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Improve visibility and communications with existing members including through the use of social media	Website and regular email improvements, publication of briefings & consultations, deal with queries. Disseminate work through new NFLA Facebook and Twitter pages.	Retain membership – work very closely with members when invoices go out and discuss carefully timeliness of invoices
Develop membership recruitment pack	Pack of useful information on the NFLA	Issued to non-members – pack regularly updated
Develop annual and monthly 2019 newsletters to outline all NFLA policy work	Annual 6 page newsletter summarising NFLA work and monthly 3 page newsletter emailed to members / other supporters- now also sent out on social media	Dissemination of newsletter by member and officer reps within their authorities and through environmental / proliferation policy NGO networks
Produce financial report for AGM and SC meetings	Outline financial priorities and economies and a detailed plan of action	Approval and ongoing monitoring by Steering Committee
Provide a set and tightly controlled 2019/20 operational budget	Keep to a set amount of resources and aim for a balanced budget	Balanced budget for 2019 - 2020
Embed new administrative arrangements following inter-departmental transfer	Enhanced admin support as NFLA Secretary takes on a limited amount of MCC international relations matters	Improved local Manchester City Council administrative arrangements
Recruit student interns / placements	In 2018, 4 students worked in the Secretariat, and seeking to talk to university students for 2019	Improve administrative and project support to NFLA Secretary
Advertise seminars, public meetings and reports to non members	Email / write to non-members (database of all councillors for each Forum) and also use social media	All NFLA seminars / conference open to non-members
Encourage NFLA members to contact non members	Email and personal contact	NFLA members contacted as appropriate to undertake this role
Keep costs of seminars to the minimum	Forum seminars free where possible, in accessible locations and slightly reduced but as informative as possible	All seminars to be free where possible
Review number of meetings to save Councillor expenses and concentrate central resources	Retain 4 SC meetings and AGM for 2019. 2-3 Welsh, English and Irish Forum meetings in 2018 and 3-4 Scottish meetings.	Seminars remain a major membership recruitment opportunity
Keep NFLA affiliation fee increase at sensible levels in 2019/20 and 2020/21 – increase by the inflation rate only	Emphasise the value for money of the NFLA fee	Assist all NFLA members to successfully process annual fee
Contact and lobby non-members about the benefits of NFLA	Letters / emails / direct contact as appropriate	Letters / emails sent prior and after seminars

Look at alternative streams of funding – contact trade union councils, charitable trusts, NGOs and one-off fund-raising events such as occurred with the ‘Beyond Nuclear’ events	Contact trade union councils and supportive union representatives / consult with NGOs and about joint bids to charitable trusts and foundations	Creating levels of extra income for policy and campaigning work
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2.2 Deliver a high quality, flexible Secretariat to member authorities

Strategic goal: To deliver a high quality service to NFLA members		
In-year Objectives	Measure	Desired / actual outcome
Regular updates on all aspects of nuclear policy	E-mail updates, newsletter, briefings	Monthly newsletters Annual newsletter Regular Policy Briefings Weekly email updates Daily Nuclear News service
Respond to member queries	Daily presence in NFLA Secretariat office	5 day a week presence and / or remote working
Develop student intern / placement scheme	Support the NFLA Secretary	Recruit if possible again in 2019
Cooperate with MCC City Policy colleagues on relevant issues and bring additional support to the NFLA Secretary	Support the NFLA Secretary	Enhance useful and helpful cooperation in 2019
Update NFLA website and monthly NFLA newsletters	Continue to keep the NFLA website informative and up-to-date	Monthly website updates and newsletters
Produce regular policy briefings and consultation responses	Monthly briefings	Achieving regular NFLA policy briefings by email, post and on the website
Issue media releases and letters to the media	Regular releases / letters as opportunity arises	At least 3 – 5 monthly media releases and 1 - 3 letters to the media per month
Produce Annual Seminar and Annual General Meeting	Successful seminar, AGM and SC organised in England in 2019	Similar format as for the 2019 AGM

2.3 Support the work of the NFLA Steering Committee and NFLA National Forums

Strategic goal: To provide practical support to NSC / NFLA Forums		
In-year Objective	Measure	Desired / actual outcome
Organise NFLA Steering Committee meetings	Organise meetings, send meeting papers out	Meetings in February, June and September 2019 and AGM / SC / Policy Briefing in December 2019.
Attend / support 2 / 3 national Forum meetings in England	Organise meetings, recruit speakers and encourage new membership and NGO participation	Develop at least one northern and one southern meeting.
Attend / support 3 / 4 national Forum meetings in Scotland	Organise meetings, recruit speakers and encourage	AGM in Dundee in February 2019. At least 1-2 seminars in 2019.

	new membership and NGO participation	
Attend / support 2 national Forum meetings in Ireland	Organise meetings, recruit speakers and encourage new membership and NGO participation	Looking at meetings in the north and the Republic in 2019.
Work with existing Irish members to increase membership perhaps with cooperation of local government associations	Maintaining membership or new or expanded local authorities – contact AILG and NILGA	Maintaining and potentially increase Irish membership
Attend / support 2 / 3 national Forum meetings in Wales	Organise meetings, recruit speakers and encourage new membership and NGO participation	Looking at public meeting in north and Forum meeting in south Wales in 2019
Organise AGM, Annual Seminar with a NFLA SC.	Recruit speakers, promote to members	2019 meeting in Manchester
Press releases and letters to media from national Forums	Regular media releases as appropriate	Media release for each Forum event and around specific issues, regular letters to regional and national media via what appears on 'Nuclear News' service

2.4 Influence Government and nuclear industry agenda

Strategic goal: To critically analyse and influence official nuclear policy in UK and Ireland		
In-year Objective	Measure	Desired / actual outcome
Attendance at Government stakeholder dialogues	<ul style="list-style-type: none"> • BEIS NGO Forum stakeholder meetings • DEFRA radioactive discharges meetings • MOD submarine dismantling meetings • Scottish Government radioactive waste dialogue • Irish EPA meetings • Welsh Government meetings as relevant 	Attend all government nuclear policy meetings where possible / practical
Attendance at nuclear regulator dialogues	Attend ONR NGO Forum and other meetings as appropriate	Attend meetings where possible / practical
Attendance at NDA / RWM Stakeholder events	Attend NDA Stakeholder Dialogue and new NDA / RWM NGO Forum	Attend meetings where possible / practical
Attendance at CoRWM plenary meetings and seminars	Attend NGO dialogue meeting and plenary meetings if practical	Attend meetings where possible / practical
Attendance at NuLEAF meetings	Attend meetings	Attend meetings where possible / practical
Attendance at SCCORS meetings	Attend meetings	Attend meetings where possible / practical

Attendance at OSPAR Government meetings	Attend Annual Radioactive Substances meetings if budgets allow	Attend if possible
Assist development of Cities for a Nuclear Free Europe	Co-operate with Vienna City Council as appropriate with potentially an Annual Conference	Development of meetings and / or policy responses at European level
Correspondence to government and nuclear bodies	Regular correspondence as appropriate	Letters / Emails sent after each Steering Committee
Response to consultations	Respond to all key major consultations as announced, seek to pool resources with other groups to maximise specialised knowledge	Consultation responses on key aspects of nuclear policy (all placed on NFLA website)
Innovative policy briefings	High quality research on specific issues using the network of support available to the NFLA Secretariat	<ul style="list-style-type: none"> • New Nuclear Monitor • Radioactive Waste Briefing • General nuclear policy briefings • Mayors for Peace briefings (all placed on the NFLA website)

2.5 Production of high quality research and consultation responses

Strategic goal: To produce high quality, well-informed nuclear policy research		
In-year Objective	Measure	Desired / actual outcome
Provide overview of new build debate	Briefing papers	New Nuclear Monitor as required, updates to NFLA SC meeting
Provide updates on radioactive waste management strategy	Briefing papers	Radioactive Waste briefings as required, updates to NFLA SC meeting
Provide updates on relevant nuclear policy issues	Briefing papers	Nuclear Policy briefings as required, updates to NFLA SC meeting
Provide updates on Mayors for Peace and nuclear weapons issues	Briefing papers	Nuclear Policy briefings as required, updates to NFLA SC meeting
Provide updates on NFLA Steering Committee meetings	Briefing papers	Produce summary after every meeting and place on NFLA website
Respond to Government, CoRWM, NDA and RWM consultations	Full consultation responses	Responses as and when required (all placed on website when complete)
Commission research as required	Briefing papers as appropriate	Regular briefings as required

2.5 Anticipate major changes in the nuclear policy agenda

Strategic goal: To anticipate major changes in nuclear policy		
In-year Objective	Measure	Desired / actual outcome
Overview of nuclear policy issues in NFLA briefings	NFLA Policy Briefings	Briefings provided on regular basis (on website)
Secretariat discussion on 'horizon scanning' of major nuclear policy issues	Discussion at the NFLA Steering Committee	Regular updates at NFLA Steering Committee meetings
Anticipate and respond swiftly to the Government's Nuclear Policy statements	NFLA meetings with NGOs NFLA Policy Briefings	Thorough response to new nuclear policy consultations
Develop briefings for and liaison with MPs, MSPs, MLAs, AMs, TDs and MEPs and political party groupings	Provide and email a briefing pack for Parliamentarians and identify sympathetic supporters for questions / events	Improve Parliamentary liaison to have greater impact with decision-makers
Influence the European nuclear policy agenda through the CNFE network	Further co-operation and analyse European nuclear policy framework / engage with members of the FOE European email network	Joint meetings / policy briefings
NFLA dialogue with nuclear site NGOs and liaison with national groups like NCG, Greenpeace, Friends of the Earth, CND, ICAN and Green Cross	Regular meetings / online and email discussions	Develop joint events, pooling of expert resources, anticipate the nuclear policy agenda and co-operate where and when appropriate
Highlight policy concerns to Government / public	Letters to Government / media releases / public invited to seminars / website as public face of NFLA	Seek high public impact of NFLA policy work
Highlight concerns over nuclear safety	Develop links and events with emergency planning officers	Follow-up questionnaire and policy paper on nuclear emergency planning
Seek to initiate new research	Produce innovative research	Briefings produced as appropriate and where opportunity arises
Dynamic media releases	Issue media releases and letters to media to highlight NFLA views	Sent as appropriate (placed on website)

2.6 Encourage local energy revolution and positive policies to mitigate climate change

Strategic goal: To encourage a local energy revolution and positive policies to mitigate climate change		
In-year Objective	Measure	Desired / actual outcome
Highlight UK and Ireland Council examples of best practice in renewable energy and energy efficiency, and promote the development of LA Energy Service Companies	Ongoing NFLA briefing papers / Media releases / letters / meetings	<ul style="list-style-type: none"> • Ongoing briefings and seminars on NFLA preferred energy policy • Regular releases / letters • Co-operate with renewable energy officers

		<ul style="list-style-type: none"> Develop and update annual NFLA decentralised energy reports
Co-operate with Council officers in Environment Policy	Develop email and direct links. Encourage attendance at seminars	Good links with officers in NFLA authorities (email groups established). Forum seminars to highlight climate change
Promote Council targets to be zero carbon by 2030 / 2050	Use decentralised energy work to promote its importance to zero carbon targets	Encourage and support the likes of Zero Carbon Manchester and the work of the UK 100 movement, and support ways to do the same in Ireland
Consider alternatives to nuclear energy and promotion of renewables booklet / leaflet	Consider costs and research local government sites – look for joint funding bid to charitable trusts / LGA / ACC	NFLA booklet / leaflet to consider. Contact LGA / COSLA / NILGA / ACC / individual Councils
Respond to consultations and policy announcements	Respond as appropriate	Post on NFLA website

2.7 Interaction with Mayors for Peace and Manchester City Council – ongoing development of a UK and Ireland chapter

Strategic goal: To co-operate with Mayors for Peace and with Manchester City Council, the host of the NFLA Secretariat		
In-year Objective	Measure	Desired / actual outcome
Be involved in all relevant Mayors for Peace board meetings and Skype meetings	Manchester hosts and attends these meetings, attend the 2019 Executive Conference in Hanover	Attendance dependent on cost and location – one meeting likely to be a Skype videoconference
Encourage ongoing development of the Mayors for Peace UK & Ireland chapter	Hold at least 2 meetings in 2019 and process voluntary membership fees	Improved organisation capacity and deepened membership of both M4P and NFLA
Issue Mayors for Peace voluntary invoices	Send to NFLA members and Mayors / councillors likely to process them	Invoices to be processed to as many UK and Irish M4P members as possible
Support the 74 th anniversary year of the Hiroshima-Nagasaki A-bomb commemoration	Annual commemoration event encouraged for NFLA members to participate in – discuss further with M4P	Publicise all UK and Ireland events and consider special national event
Consider possible conference on nuclear weapons and Europe	Discuss with ICAN and other European Lead Cities	Consider a mid to late 2019 conference
Support Hiroshima-Nagasaki A-bomb exhibition tour	Encourage NFLA members to host exhibition	Exhibition available for members to use
Support Hiroshima ginkgo seeds project	6 Councils now received seeds, encourage others to follow	Key NFLA / M4P members receiving ginkgo tree seeds
Support Hanover's '50 Cities, 50 Traces' exhibition	In Manchester late 2019 and Bristol early 2020	Encourage other cities to host it in 2020

Issue letters to non-members of Mayors for Peace	Joint letters with membership packs emailed in England, Wales, Scotland and Ireland	Recruitment letters and voluntary invoice will go out in January 2019
Consider joint NFLA / Mayors for Peace fundraising event	Consider reception with Mayors for Peace celebrity patrons and prominent supporters	Raise additional income for the NFLA and Mayors for Peace – to be discussed
Lobby UK and new Irish Government on its nuclear weapons non-proliferation policy	Monitor and interact with appropriate groups and cooperate with CND, ICAN and Mayors for Peace	Attending relevant meetings and encourage interactions
Promote the ICAN Cities Appeal	Encourage member Councils to pass resolutions	First resolution passed late 2018, with more to follow in 2019
Interact with Scottish Parliament's cross-party Nuclear Weapons Group	Cllr Bill Butler the NFLA Scotland member to the group	Greater influence on Scottish nuclear weapons policy stance
Develop robust administrative, financial and line management arrangements in Manchester	Review administrative, line management and finance arrangements in Council following internal transfer of departments	Regular meetings with MCC officers
Improve internal communication between NFLA & Manchester CC	Increase internal links within Manchester City Council	Regular meeting with Manchester's NFLA and Mayors for Peace representatives. Ad hoc meetings with appropriate Cabinet members. Regular meetings with line management and increase links with appropriate sections in the Council
Promote the Manchester City Centre Peace Trail and interact with European Peace Trail project	Disseminate 5000 Manchester booklets and promote local works	Joint booklet and website which can be advertised across local government

2.8 Develop and enhance existing and new coalitions of support to raise new funds and increase profile

Strategic goal: To improve co-operation and effectiveness of the NFLA by working with like-minded organisations on mutual interests where and when practical		
In-year Objective	Measure	Desired / actual outcome
Recruit high profile figures / patrons as Ambassadors for NFLA and Mayors for Peace	Increase number of UK and Irish based Ambassadors	High profile support for NFLA and Mayors for Peace
Develop joint Parliamentary events and cooperation with other groups	Due to success of previous events look to do seminars in UK, Irish, Scottish and Welsh Parliaments	Relevant events held in Parliament to influence political agendas
Develop joint events with ICAN-UK	Support funding bid for campaigns	Co-organise events if funding bid successful
Consider co-operation with other groups for party conferences	Joint stall / fringe event at party conferences	Improved liaison with wider pool of sympathetic MPs, MEPs and councillors

Develop joint bid for funds across different aspects of nuclear policy	Discuss potential for joint funding bid	Increased external income
Consider developing other international links	Enhance links with CNFE, KIMO and Mayors for Peace and consider other links, such as with ICAN, ICRC & IPPNW	Wider local government international solidarity on nuclear issues and possible income generation

2.9 Develop a communications strategy and consider name and remit / image of the NFLA

Strategic goal: To develop a robust communications strategy		
In-year Objective	Measure	Desired / actual outcome
Review name of NFLA to take into account its wider involvement in renewable energy	Sub-group to consider profile of NFLA following consideration at NFLA AGM	Review and decision by the NFLA SC after wider consideration
Develop NFLA newsletters	Monthly newsletters Annual newsletter summary	Production of monthly newsletters and an Annual Newsletter summary.
NFLA website development	Incorporate social media applications into the NFLA website	Regular updates to keep website updated and attractive to a general and expert audience
NFLA media release strategy	Thoroughly update media contacts across all forms of media	All lists updated and sent to press, TV, radio, internet and via social media
NFLA social media	Work out how to get the best from Facebook and Twitter	Consider 'boosting posts' to a larger audience
NFLA pre-emptive media work	NFLA innovative research to appear in media	Create pool of sympathetic journalists
NFLA letters to the media	Ensure regular correspondence to letters pages	1 – 3 letters per month as appropriate
Co-operation with media requests	Co-operate with any media requests	Increase media coverage in 2019
Review email communication to members	Consider weekly email updates and links to the NFLA website	More effective engagement with busy councillors and officers
Social media	Launch Facebook and Twitter page	Improved communication with wider area of the public and improved attendance at NFLA events

Sean Morris, NFLA Secretary
s.morris4@manchester.gov.uk
 Tel: 0161 234 3244
 22nd November 2018